

**GOVERNMENT OF TELANGANA  
ABSTRACT**

PUBLIC SERVICES RULES – State Audit Department - Telangana State Audit Subordinate Service Rules – Orders-Issued.

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**FINANCE (ADMN.II) DEPARTMENT**

**G.O.Ms.No.20**

**Dated:12.02.2025.**

**Read the following:-**

1. G.O.Ms.No.315, Finance & Planning (F.W.Admn.II) Department, dated: 07.12.1979.
2. G.O.Ms.No.130, Finance & Planning (F.W.Admn.II) Department, dated:08.09.2000.
3. G.O.Ms.No.213, Finance & Planning (F.W.Admn.II) Department, dated:18.07.2006.
4. G.O.Ms.No.163, GA (SPF.I) Department, dated:04.08.2021.
5. Lr.No.1553/Chairman/PRC/2021 of 1<sup>st</sup> Pay Revision Commission of Telangana, dt.02.12.2021.
6. Lr.No.46/C/2022, dated:25.01.2022 of Director of State Audit, Telangana, Hyderabad.
7. G.O.Ms.No.69, Finance (Admn.II) Department, dated:19.05.2022.
8. G.O.Ms.No.100, Finance (Admn.II) Department, dated:01.07.2022.
9. Govt.Memo.No.1340990/108/WA/Admn.II/2021-2, Finance (Admn.II) Department, dt.25.11.2022.

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**ORDER:**

The following notification will be published in the Telangana Gazette.

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with sub section (1) of section 16 of the Telangana State Audit Act, 1989 and in supersession of all the hitherto existing rules, the Governor of Telangana State hereby makes the following special rules for the Telangana State Audit Subordinate Service.

**RULES**

**Rule 1. Short Title and Commencement:** 1. These rules may be called Telangana State Audit Subordinate Service rules,2023.

2. They shall come into force with immediate effect.

**Rule 2. Constitution:** The service shall consist the following categories of posts, namely:

Category 1: Senior Auditor  
Category 2: Junior Auditor

**Rule 3. Method of appointment and appointing authority:** - Subject to the other provisions in these rules, the method of appointment and appointing authority for the several categories shall be as follows:

<b>Category (1)</b>	<b>Method of Appointment (2)</b>	<b>Appointing Authority (3)</b>
1.Senior Auditor	(i) By Direct recruitment (ii) By promotion from category-2 Junior Auditor (iii) By appointment by transfer from Typists working in the State Audit Department.	Regional Deputy Director of the Region concerned.
2.Junior Auditor	(i) By Direct recruitment. (ii) By appointment by transfer from the category of Typists working in State Audit Department (iii) By appointment by transfer from among the Record Assistants/Office Subordinates working in the State Audit Department.	(1) Deputy Director / District Audit Officer, State Audit of concerned District. (2) Deputy Director, State Audit, Osmania University, Hyderabad in respect of his office.

Note: (a) The appointment by the above methods in respect of the posts of Senior Auditor shall be made in a cycle of nine vacancies as follows:-

1st Vacancy - Direct Recruitment.  
2nd Vacancy - By promotion from the category of Junior Auditor.  
3rd Vacancy- By promotion from the category of Junior Auditor.  
4th Vacancy - Direct Recruitment.  
5th Vacancy - By promotion from the category of Junior Auditor.  
6th Vacancy - By appointment by transfer from the Typist.  
7th Vacancy - Direct Recruitment.  
8th Vacancy - By promotion from the category of Junior Auditor.  
9th Vacancy - By promotion from the category of Junior Auditor.

Provided that in every second cycle, the 6th vacancy shall go to a typist for appointment by transfer from Districts. If no qualified Typist is available it shall be filled up from the eligible Junior Auditors.

Provided further that in every fourth cycle, the turn at the 6th vacancy shall go to the Typist of the Directorate. If no qualified Typist is available it shall be filled up from the eligible Junior Auditors of District concerned.

Note (b): The appointment by the above methods mentioned in Rule 3 in respect of the posts of Junior Auditor shall be made in cycle of six vacancies as follows: —

1st Vacancy :	Typist
2nd Vacancy :	Record Assistant/ Office Subordinate
3rd Vacancy :	Direct Recruitment
4th Vacancy :	Direct Recruitment
5th Vacancy :	Direct Recruitment
6th Vacancy :	Direct Recruitment

Provided that, if for any reason, a vacancy in the above cycle cannot be filled for want of eligible and qualified candidates, such vacancy arising against a particular turn shall be allowed to lapse and it shall be filled up from the candidate in the next turn.

**Rule 4. Age:** No person shall be eligible for direct recruitment if he or she is less than 18 years of age and unless otherwise specified in the special or adhoc rules and if he is more than 34 years of age as on the 1<sup>st</sup> July of the Year in which the notification for selection to the relevant post, category or class or a service is made.

**Rule 5. Rule of Reservation:**

- (a) The Rule of Reservation under General Rule 22 and 22(A) of the Telangana State and Subordinate Service Rules ,1996 shall apply.
- (b) 10% of vacancies in the Direct Recruitment to various categories shall be filled by Economically Weaker Sections (EWS).

**Rule 6. Qualification:** No person shall be eligible for appointment to the category specified in column (1) of the following table by the method specified in the corresponding entry in Column (2) thereof, unless he possesses the qualification specified in the corresponding entry in Column (3) thereof.

<b>Category (1)</b>	<b>Method of Appointment (2)</b>	<b>Qualification (3)</b>
1. Senior Auditor	(i) By Direct Recruitment	Must possess a Bachelor's Degree of a University in India established or incorporated by or under a central act, provincial act or a state act or any other equivalent recognized qualification.
	(ii) By promotion from Junior Auditor.	(a) Must have undergone training prescribed for direct recruit Senior Auditors.
	(iii) Appointment by transfer from the category of Typists working in State Audit Department.	(b) Must have passed State Audit Departmental Tests.
2. Junior Auditor	(i) By Direct Recruitment	Must possess a Bachelor's Degree of a University in India established or incorporated by or under a central act, provincial act or a state act or any other equivalent recognized qualification.
	(ii) By appointment by transfer from the category of Typists working in the State Audit Department.	(a) Must have passed Departmental Tests of State Audit Department
	(iii) By appointment by transfer from the category of Record Assistant/Office Subordinate working in State Audit Department.	(b) Must have undergone training prescribed for direct recruit Junior Auditors.

**Rule 7. Probation:-**(a) A person appointed to any of the posts by direct recruitment shall, from the date of joining duty, be on probation for a total period of two years on duty within a continuous period of three years.

(b) A person appointed to any of the posts by promotion or by appointment by transfer, shall from the date on which he commences his probation from the date of joining duty, be on probation for a total period of one year on duty within a continuous period of two years:

Provided that in the case of Typists working in the State Audit Department who are approved probationers in that category and who are appointed by transfer as junior Auditors, it shall not be necessary for them to be on probation again in the category of Junior Auditors and shall be deemed to be an approved probationers in the category of Junior Auditor.

**Rule 8. Minimum Service:-**

- (1) No person shall be eligible for appointment by promotion unless he has put in not less than three years of service in the category from which the promotion is made.
- (2) In case of Typists, they shall have put in not less than three years of service from the date of commencement of probation in their respective category, for appointment by transfer to the category of Senior Auditor.
- (3) In case of promotion to the category of Senior Auditor from the category of Junior Auditor, in respect of persons appointed as Junior Auditors by transfer from the post of Typist, they shall have put in not less than three years of service in both the posts of Typist and Junior Auditor put together, from the date of commencement of probation in the category of Typist.
- (4) In the case of Record Assistants and Office Subordinates, they shall have put in not less than five years of service from the date of commencement of probation in the respective category for appointment by transfer to the category of Junior Auditor.

**Rule 9. Training:-**(a) A person appointed to the service by direct recruitment shall, immediately on appointment undergo training for a period of four months in Accounts and Audit procedures in Dr. Marri Chenna Reddy Institute of Human Resources Development of Telangana, Hyderabad.

(b) Every candidate appointed by direct recruitment shall before undergoing training execute an agreement in the prescribed form with two sureties binding him/herself:

- (i) To undergo training for a period of four months; as provided in clause (a);
- (ii) To serve in the State Audit Department for a minimum period of three years on duty after completion of training; and

- (iii) to refund to the State Government the total amount drawn by him/ her as pay and allowances excluding travelling allowances while undergoing training in case, he/ she fails to fulfil any of the aforesaid conditions and if he/she discontinues the training or is discharged from training courses for misconduct or any other reasons or if he joins employment outside the State / Central Government.

(c) A person appointed by direct recruitment and sent for training shall be eligible to draw the minimum of the scale of pay with usual allowances admissible to the post to which he has been recruited:

Provided that Senior Auditors allotted by the Telangana Public Service Commission and appointed initially under General Rule 10(a) of the Telangana State and Subordinate Service Rules, pending imparting induction training and deputed to training later, shall be eligible for the pay drawn immediately before deputation to training during the training period.

(d) The period of training shall count for probation, seniority and increments, pension and leave.

**Rule 10. Tests:-** Every person appointed by direct recruitment as Senior Auditor shall pass the State Audit Departmental Test within the period of probation.

**Rule 11. Unit of Appointment:-** For the purpose of recruitment, appointment, discharge for want of vacancy, seniority, promotion, transfer and appointment as full member, the unit of appointment shall be specified in the table below:

Category (1)	Method of Appointment (2)	Unit of Appointment (3)
Category-1	Senior Auditor	Zonal
Category-2	Junior Auditor	District

Provided that the posts in the above categories in the office of the Director of State Audit and attached offices shall be filled up by persons from the corresponding units of appointments in the ratio of the basic cadre strength of the posts in each of the unit. The persons so drawn from the units are liable to be transferred back to their respective units.

**Rule 12. Transfer and Postings:-** The Regional Deputy Director of State Audit of the concerned Multi Zone in the case of Senior Auditors and concerned Deputy Directors / District Audit Officers of State Audit in the case of Junior Auditors shall be the authorities competent to effect Transfers and postings within the unit specified in Column (3) of the table under Rule 11. The transfers of the persons to and from the Directorate shall be made by the Director.

**Rule 13.Savings:-** Nothing in these rules shall affect the appointments made in accordance with the repealed rules issued earlier.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)**

**K. RAMAKRISHNA RAO  
SPECIAL CHIEF SECRETARY TO GOVERNMENT**

To

The Commissioner, Printing, Stationery & Stores Purchase (Pts.Wing) Department,  
Hyderabad with a request to publish in the Telangana Gazette Extraordinary and  
supply 500 copies for distribution.

The Director of State Audit, Telangana, Hyderabad.

All the Departments of Secretariat, Telangana, Hyderabad.

The Secretary, Telangana Public service Commission, Hyderabad (10 copies)

All Service Sections in General Administration Department, Dr. B.R. Ambedkar Telangana  
Secretariat.

Copy to :

Law (E) Department, Telangana Secretariat, Hyderabad.

The Director General, Dr.M.Chenna Reddy Human Resources Development Institute of  
Telangana, Hyderabad.

**//FORWARDED :: BY ORDER//**



**SECTION OFFICER**